

Call for Nominations and Applications
Southwestern Mass Communication Journal Editor-Elect
Overseeing 2024-2026 volumes

The Southwest Education Council for Journalism and Mass Communication invites applications for an editor of the *Southwestern Mass Communication Journal*.

Since 1982, *Southwestern Mass Communication Journal* has published peer-reviewed mass communication and journalism research. Published twice a year (May and December), the journal seeks an editor to begin in **January 2024**, on a renewable three-year term.

Duties include but are not limited to the day-to-day management of the online journal, indexing publications, shepherding manuscripts through the double-blind review process on the Open Journal System 3.0, timely processing of manuscripts through the editorial process and publication, cultivating new reviewers, and communicating with authors, reviewers, database liaisons, the SWECJMC webmaster, and SWECJMC board. Each year, the May issue includes the Top Papers from the Annual SWECJMC Research Symposium.

The journal editor serves in an ex-officio capacity on the SWECJMC board and would be expected to attend two board meetings per year (virtual attendance accepted). Additional indexing and marketing the journal to a new generation of scholars for submissions and readership are areas the next editor is expected to tackle.

Applicants need to be employed in a full-time position by a university located in the SWECJMC region (Arizona, Arkansas, Colorado, Kansas, Louisiana, Texas, Oklahoma, Utah, Nevada, New Mexico, or Wyoming) and the university should be, or be willing to become, an institutional member of SWECJMC. The new editor will be able to appoint associate editors and graduate assistants from SWECJMC member institutions to help with the workload. The editor, associate editors, and graduate assistants would not be able to submit any publications to the journal during their term.

The search committee will evaluate applicants based on their experiences related to original research, varied methodologies, and the academic publication and editorial process. Preference would be given to applicants with a doctorate, experience as an editor, associate editor, or review board member, experience managing an academic publication or refereed conference, and/or experience with online workflow management systems (such as OJS 3.0).

The completed application should be sent to Dr. Po-Lin Pan (ppan@astate.edu) with subject line "SMC Journal Editor" by **April 1, 2023**. In one pdf, include the following:

1. a letter of application stating your interest and qualifications
2. a CV of five or fewer pages highlighting research and editorial experience
3. a letter of support from your department head/chair and/or dean

The is not a paid position and applicants should approach their institutions for potential course release or other accommodations for this service to the academy.

Applications will be reviewed by the search committee members from the SWECJMC board. Questions about the editor role and expectations should be directed to Dr. Jenny Dean (dean@txwes.edu), who is the current editor.